



**NIGERIAN COLLEGE OF ADMINISTRATION**  
 The Professional Training School of  
**CHARTERED INSTITUTE OF ADMINISTRATION**  
 (Chartered By Act No. 103 of 1992 - Now Cap C7 LFN 2004)  
**Member, Association of Professional Bodies of Nigeria (APBN)**



**College Campus:** Km 24, Lagos/Badagry Expressway, By Cele-NICA Bus-Stop, New Mebamu, P.M.B 2004, Ijanikin-Oto, Lagos State. **Telephone:** 09069376212, 08171354488 | **Website:** nica-ng.org | **Email:** info@nica-ng.org

**Institute Secretariat:** 78, Old Ojo Road, Kuje-Amuwo, Off Badagry Expressway, P.M.B. 3063, Surulere, Lagos. **Telephone:** 08164882510, 08076983067, 09038411001 | **Website:** www.cia.org.ng | **Email:** info@cia.org.ng

**LIST OF FEES PAYABLE FOR DIPLOMA IN BUSINESS STUDIES,  
 ADVANCED DIPLOMA IN PROFESSIONAL ADMINISTRATION,  
 AND DEGREE LINKAGE  
 EFFECTIVE FROM JUNE, 2018**

**1. DIPLOMA IN BUSINESS STUDIES AND  
 ADVANCED DIPLOMA IN PROFESSIONAL ADMINISTRATION**

S/N	DESCRIPTION	DIPLOMA IN BUSINESS STUDIES (DBS) ₦	ADVANCED DIPLOMA IN PROFESSIONAL ADMINISTRATION (ADPA) ₦
1.	Application Form	4,000	5,000
2.	ID Card/Student Handbook	5,000	5,000
3.	Matriculation	5,000	10,000
4.	Tuition Per Level	30,000	40,000
5.	Examination /Exemption Per Level	18,000	24,000
6.	Project Supervision	15,000	20,000
7.	Mandatory Workshop	20,000	30,000
8.	Development Levy	5,000	10,000
9.	Graduation	10,000	15,000

**2. DEGREE LINKAGE PROGRAMMES:  
 2.1 THE SHEPHERD UNIVERSITY, REPUBLIC OF BENIN  
 2.2 ADONAI UNIVERSITY, REPUBLIC OF BENIN**

S/N	DESCRIPTION	B.SC ₦	MBA/MSC ₦	PH.D ₦
1.	Admission Form	15,000	20,000	40,000
2.	a) Tuition/other charges for three academic sessions for regular students, including issuance of degree result, Transcripts, Certificate and Evaluation letter for NYSC Posting.	230,000	————	————
	b) Direct ACIA/Degree conversion.	300,000	————	————
	c) Tuition for higher degrees	————	380,000	550,000